



# Practical and Painless Performance Reviews

Performance management can be one of the most time-consuming and dreaded tasks of a leader. While it's easy to deliver good news about an employee's performance, it can be challenging and uncomfortable to deliver messages about poor performance. In this workshop, learn how to master the art of delivering performance reviews by avoiding common errors and following best practices.

Learn how to plan and prepare each step. Typically seen as an administrative task accomplished once a year, successful leaders make it part of a process that is done intermittently throughout the year to prevent a large arduous task waiting at the end of the year with big surprises to deliver.

In this highly interactive, engaging workshop, participants will have the opportunity to practice delivering and implementing what they've learned so that when they leave the classroom, they will have both the cognitive knowledge and also the experiential, hands-on practice of the skills to apply immediately back in the workplace.



## WHAT YOU WILL COVER

- ★ The secrets to success for delivering yearly performance reviews in a way that inspires
- ★ 11 common pitfalls to avoid when dealing with performance management issues
- ★ Active listening: The most important tool to master when delivering performance reviews
- ★ How to effectively deal with resistance and anger
- ★ How to Co-create performance plans with your employees that are effective and results-oriented
- ★ Techniques for drawing out employees who present with apathetic, cynical, or resigned behaviors
- ★ When and how to follow up with performance throughout the year to prevent the yearly performance review from being so challenging

### When:

March 12, 2019 9:00am-4:00pm  
Doors open at 8:30am for sign-in and registration.

### Where:

Federal Building  
600 Arch St Rm 7A  
Philadelphia, PA 19106

### **Special Pricing for Philadelphia Events Early Bird Rate: \$125.00 before February 12, 2019**

Make your reservation to get a special package pricing\* as well as individual seats.

Rates as low as \$112.50 per seat per day.

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Or call 1-888-474-8534 or e-mail to [solutions@lidiworld.com](mailto:solutions@lidiworld.com)

\*The package will include 6 tickets to use as you like. Attend all 6 upcoming events Or, Mix and Match attendees with the 6 training days. If you need more than 6 tickets but less than multiples of 6 (12, 18, 24, etc.) individual tickets can be purchased for any scheduled events.

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