



The Hard Skills of Leadership

One of the greatest benefits of an LDi leadership course is the time we spend on understanding theories and how to apply them.

The Hard Skills of Leadership focuses exclusively on skills that will improve the manager's workday and the effectiveness of the team they supervise, with skills they can implement the next day after class.

No matter where a task comes from, managers will understand how to track it and accomplish it; no matter how much email arrives in their box, students will know what to do with it. Students will learn the basic tools to manage their teams and forums they can implement to drive real-time coordination and communication among team members without resorting to email or hours of meetings. No more meeting to prepare for meetings!

WHAT YOU WILL COVER

- ★ Improving your leadership ability with very specific skill sets
- ★ Organizing yourself--not time management
- ★ Organizing your team so they are focused
- ★ Continuous learning to hone your edge
- ★ Taking charge . . . today, tomorrow, forever
- ★



HOW YOU WILL BENEFIT

- ★ You will walk out of this course with hard skills you can implement tomorrow
- ★ Blow off the fluff: leadership has only one purpose
- ★ Learn how to improve your email management so you end every day with a clean inbox
- ★ You will learn how easy it is to gain control of all of your work tasks with an easy-to-implement SYSTEM you or your administrative professional can run
- ★ Learn how to set up basic, proven team management SYSTEMS and forums to increase your odds of mission success
- ★ Having a cohesive team with a focus on mission results.

Presented by Leader Development Institute
Presenting the most relevant topics in business today.

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